

ON SCHOOL LETTER HEAD

ASSURANCE LETTER

Date:

(Mandatory declaration of participating school requiring accommodation in GD
GOENKA PUBLIC SCHOOL Campus duly signed by Principal)

- I, Dr/Ms./Mr. _____ Principal of
_____ School hereby declare that our assigned Coach/Manager Mr./Ms
_____, Contact number _____ will be fully responsible for well being, security,
health and behavior of our school participants as well as participation in the enrolled game on time during the event and
stay. He/she will remain with the students at all times, day and night, during the games and till departure from the
campus.
- The Girls teams will have a female coach/manager as per CBSE mandate.
- The coach/manager is aware that on campus accommodation is optional, of dormitory pattern. He / she may visit
before check in and confirm stay if fully satisfied.
- The coach/manager will give the host school written intimation in case of leaving campus during the
CHAMPIONSHIP with telephonic permission to concerned authority from his / her Principal and return by 6 p.m.
under all circumstances, except in case of an emergency.
- Outpass for leaving campus must be obtained by coach/manager and students; it will be issued from the front
desk on receiving application before 5:30 p.m. only, except in case of an emergency it may be extended beyond
the given time.
- If the team wishes to return before scheduled time, shall be eligible for refund of payment deposited, but only
for the post 24 hours balance meal coupons.
- Prizes and Merit Certificates will be given only at the designated time decided by Organizing Committee, and
participants will not insist on obtaining it beforehand, In case the concerned participants leave early, the
certificates will be mailed to the participating school after completion of the event.
- Parents of participants are not authorized to carry their ward without submitting their own Photo ID, the
concerned student's School ID, permission from the Principal or authorized coach/manager before taking any
participants out of campus.

I accept full responsibility for the conduct of my coach/manager and students. I indemnify the Host School for any above
circumstances occurring due to not following these rules.

Name of the Principal-.....

Name of The Coach-.....

Mobile Number of the Principal-.....

Mobile no of the Coach-.....

Signature -

Signature -

Seal of School